Scarning VC Primary School

Dereham Road, Scarning, Dereham, Norfolk, NR19 2PW
01362 692665
office@scarning.norfolk.sch.uk
www.scarningprimary.co.uk

Permission for a pupil to leave school without an adult present to collect

Valid for school year 2026-27

Please complete the form below if you wish to give permission for your child to leave school without an adult collecting them. Please ensure your child knows what the arrangement is (i.e. if they are walking home or meeting you in a pre-arranged location). This is usually for pupils in years 5 & 6 but if your child is younger than that, please also fill in a reason so it can be authorised by Mr King (i.e. because an adult is elsewhere on the school site collecting a sibling).

If you are emailing it to us please send to office@scarning.norfolk.sch.uk. You can type your signature if emailing, but you must send this from the email address we already hold on file. Alternatively, paper copies can be handed in to class, or placed in the grey secure post box on the wall outside of the office. Paper copies will need an actual signature.

This covers the whole school year, unless you advise us in writing that you no longer wish for the arrangement to continue. A new form needs to be signed each September.

……

2026-2027

Pupil's full name……

Class……..

I give permission for my child to leave the teacher at the end of the day without an adult collecting them. I will ensure they know what the arrangement is (i.e. walking home or where to meet).

I understand this arrangement will last for the whole of the school year and a new form will be required in September.

For pupils in Year 4 or younger, the reason is:……

……

Signed…….. **(this can be typed if the form is being emailed – this must be sent from the email address we already hold on file for you)**

Print name…… Date……

Norfolk County Council
Dereham Cluster
Carer Friendly Tick Education
West Norwich & Dereham SSP PE & School Support
Proud to be a VNET member 2025/26
Nut Free School Zone – We're Nut Free!