Scarning V.C. Primary School



Dereham Road Scarning NR19 2PW
01362 692665
office@scarning.norfolk.sch.uk
www.scarningprimary.co.uk

You can check our key policies online at www.scarningprimary.co.uk these include our anti bullying policy, our complaints procedure and information regarding whistleblowing. Other policies are also available.

Welcome back to school!
This weeks newsletter has lots of important information for you, please retain it for future reference.

September 5th 2025 Newsletter

Entry into school

Please can we ask that parents do not come into school to ensure school security and safeguarding. If you need to contact the school please call on **01362 692665** or email the office - **office@scarning.norfolk.sch.uk.**
If you need to drop something off for your child please name it and leave in the green box outside the office or in the school post box. You do not need to ring the intercom.
If you need to collect your child early please ring the office intercom and wait outside for your child to come out to you.
If your child arrives late for school they need to come into the office lobby themselves and we will buzz them through the inner door.

Speaking with teachers

If you need to speak to a class teacher please email them directly or message via class dojo.

Weekly Newsletter

We send our weekly newsletter by email every Friday. You will receive a colour newsletter this way and it reduces paper usage. We are happy to send a newsletter to more than one address per pupil - for example if parents/carers are separated.

When contacting the school office please make sure to include your child's full name and class.

facebook

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Dates for your Diary

- **Wednesday 17th September**
  Class photos
- **Friday 26th September**
  Macmillan Coffee morning
- **Wednesday 15th October**
  Whole school flu immunisation
- **Friday 24th October**
  Last day of term
- **Monday 3rd November**
  First day of term
- **Thursday 6th November**
  Individual photos
- **Friday 14th November**
  Children in need Non uniform day
- **Wednesday 19th November**
  Scholastic book fair in hall for 1 week

End of day collection arrangements

In July we sent home collection arrangements for this year. If you need to add to these or amend, paper forms are available from outside of the school office or available to download from the schools website. Unless this is an extreme emergency we are unable to accept changes to afterschool collections with out this form returned. You may wish to consider taking some paper copies home to use as and when needed at short notice.
Please give careful consideration to your plans in an emergency situation.

School barriers

The barriers giving car access into school will be down during morning and afternoon drop off times. There will be no access at all through these from 8.30—9am.These will also be down at lunch time. This is to reduce the amount of traffic in the school grounds and keep the area as safe as we can. Please do not attempt to get in through the barriers as you will be turned away.

pupilasset

Please remember to always keep us updated with any change of contact details to ensure you always receive communication from us by text/email. You can do this yourself by going to the Pupilasset Website or by notifying the school office from an email address we have on file. Please not use the Pupilasset App as this can be unreliable.

Please ensure you arrive at school just before your child's class is due to come in. Yr6 should not be on site before 8.25am.

Payments in School

There will be times where you need to pay for school trips or lunch money, at Scarning we use an online payment system called School Money. On this site you are able to pay for dinners, school trips and clubs. More information on how to use this site can be found on our website.

If you wish for your child to leave school by themselves (Yr5 & 6 only), please complete a form (even if this has previously been completed for the last academic year). These are available to download from the school website or paper copies are available from outside the front office.

Safeguarding Children



Please help us in keeping your children safe by calling us if your child is not able to come to school so we can mark the register accordingly. If the office is closed you can leave a message anytime of the day or night on our answer machine stating your child's details including the reason they are absent from school or record the absence via the Pupil Asset website on the day of the absence only.

If we do not receive notification of an absence we will firstly text and if we get no reply from that we will telephone you. It is also possible we may make a home visit to ensure everyone is ok if we do not hear from you. Any absence we cannot give a reason for will be recorded as unauthorised absence.

The purpose of Scarning Primary School's safeguarding policy is to ensure every child who is a registered pupil at our school is safe and protected from harm.

Mr N King is the Designated Safeguarding Lead. Mrs E Simpson, Mrs M King and Mr S Howell are the deputy designated leads.

Mrs Hardwick is the Governors for Safeguarding and Child Protection.

IMPORTANT FORMS TO RETURN:

We have sent home the family update forms this week. These forms must be returned immediately to enable us to update your child's emergency details. If you have changed your details in the last few days via Pupil Asset these changes will not show on the form as they were printed before this. Please make sure these are signed and dated.

We will also be sending home trip consent forms. Please can these be signed and returned as well.

Photo Consent - We have sent out new photo consent forms this year as we have had some changes to our social media use. If you wish to amend these details please speak to the office or request an opt out

TEMPEST PHOTOGRAPHY

Tempest will be in school to take class photo's on the 17th September to take class photos. Individual photos will be taken on the 6th of November.

Earrings

Children with pierced ears should only wear stud style earrings at school. All earrings must be removed by the child for PE activities. If your child is not able to remove their own earrings, please ensure that you remove them before school on a day they have PE. We can not supply medical tape for the amount of children who say they can not remove their earrings and it is very disrupting to PE lessons.

Please be aware that different years have different lunchtimes.

EYFS 11.30 -12.30pm

Yr1 11.50 -12.50pm

Yr2 12 -1pm

Yr3 12.15 - 1.15pm

Yr4 12.20 -1.20pm

Yr5 & 6 12.30 - 1.30pm

Please bear this in mind if collecting children early as trying to find children on the playground and be difficult!



Reminder that all school dinners should be paid in advance or on the day of ordering via school. We do not offer a credit facility. If you receive a notification for a dinner charge you were not expecting, please contact the school office as soon as possible.



Nut Free School - Important Notice

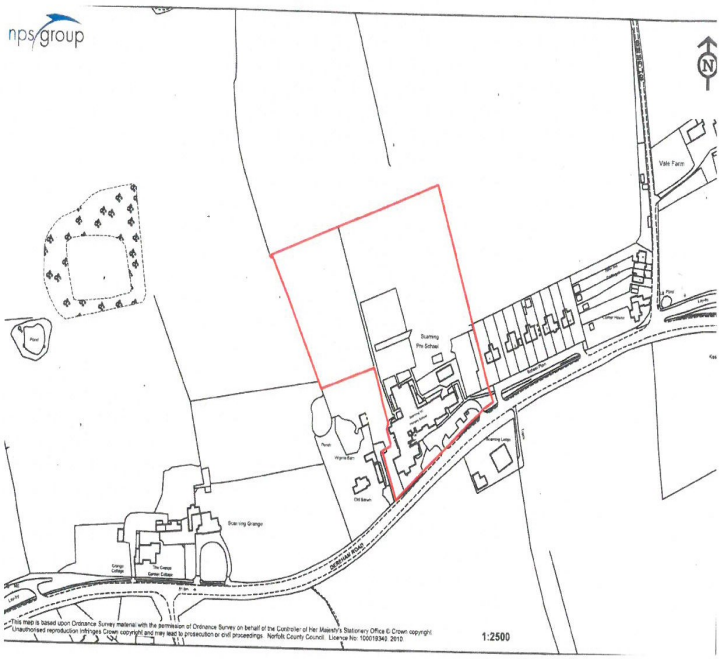
We have children at our school who have severe nut allergies. This can lead to Anaphylactic shock (which could be fatal). Please make sure your child's lunchbox does not contain any items with nuts in or traces of nut this includes Nutella spread.

Thank you for your co-operation.



A reminder about dogs on the Scarning School Site.

Dogs are not allowed to enter any part of the school site. We are asking that dogs are not tethered to the boundary fences and that due consideration to the public is taken. **This excludes guide dogs**.
The boundaries are shown below.



School attendance

As most of you already know we take good attendance at school very seriously and will take action to improve poor attendance. Our school target is 96%, the Norfolk level of persistent absence is 90%. We have to take formal action if your child's attendance falls below this level. For this reason in school we look at attendance of less than 92% and try to put measures in place to stop it falling further, below 90%.

Fines will continue to be issued—Norfolk County Council is issue fines if a child misses 10 sessions (5days) through unauthorised absence. Full details of this are on the letter sent home on the first day of term.

Please do contact us if you have any issues about attendance.

If your child will be absent from school for any reason other then illness, please complete an absence request form. These can either be downloaded from the school website or paper copies are available from outside the front office. Any absence your child has from school where a form has not been completed prior to it will be classed as unauthorised.



School Trips

Throughout the year your child's class may organise special events/school trips. A letter will come home with the date of the trip and any cost that may be required.

Although the letter will ask for a voluntary contribution if we do not receive enough money to cover the cost, the trip may not be able to go ahead.

Please can we ask that all monies are paid by the deadline given and that the letter is kept for you to refer to.

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Dear parents/carers

I am writing to inform you that the school will be taking part in a jointly run operation between Norfolk County Council, Norfolk Police and our school, which is called Operation Encompass. This has been set-up to help schools provide support to children who have been present at incidents of domestic violence. We know that children can be significantly physically or emotionally harmed when they are involved in, present or witness to domestic violence.

The school will receive a confidential phone call from the Multi-Agency Safeguarding Hub before 9am on the morning after any domestic incident where a child at their school has been involved in, present or witness to domestic violence.

The school have designated Mr King, Mr Howell, Mrs Simpson and Mrs King as Key Adults. They have received designated safeguarding lead training from Norfolk County Council to allow them to use the information that has been shared in confidence to make sure that the right support is available for children and their families, who have been involved in or witnessed a domestic violence incident.

We are keen to offer the best support possible to our pupils and we believe this is going to be extremely beneficial for all those involved.

If you have any concerns or questions then please contact one of the above Key Adults or myself and we will be happy to discuss this further. Further information about the project can be found on our school's website and is available from the school office on request

Yours sincerely,

Mr Nick King

Headteacher