



# Scarning V C Primary School

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31<sup>st</sup> August 2021

Dear Parents and Carers,

I hope you and your family have had a great summer. We look forward to seeing Year 1 to 6 children next Monday and then our new Reception children soon after. This letter summarises the Covid-19 related arrangements and also details how you can help us by working together to keep everyone safe.

When I wrote the equivalent letter for the September 2020 start I had no idea that I would still be outlining Covid-19 related measures one year on. I sincerely hope that such a letter will not be necessary in 2022 – we shall see!

Norfolk County Council Covid-19 guidance, along with DFE guidance, has helped the staff and Governors plan the children’s return. Thankfully, aspects of school life will return to a more normal footing, but you will be aware that case numbers remain significant across the country, and that this has led to schools needing to maintain some measures. A strict bubble system will not be in place.

It remains important to be clear that a change in the national situation, or indeed to the local situation, could see our plans subject to alteration.

We know that some of you may be anxious about returning your child to school at this time. Please be assured that we, and the Government, are confident that the benefits of being back in school far outweigh the risk the current levels of the virus in the community pose for the vast majority of children. It is vital for all children to return to school this September to minimise the longer-term impact of the pandemic on education, well-being and wider development.

## Attendance

Attendance at school is expected for all children.

## Pick Up / Drop Off Arrangements

	Start of day	Entrance	Finish	Exit/pick-up
<b>R</b>	8.55am	Car Park gate	3.05pm	Top Playground
<b>1</b>	8.55am	West gate	3.05pm	West gate
<b>2</b>	8.40-8.50 arrival window	West gate	3.05pm	Top playground
<b>3</b>	8.40-8.50 arrival window	East gate	3.15pm	Hall door
<b>4</b>	8.40-8.50 arrival window	East gate	3.15pm	Top playground



5	8.40-8.50 arrival window	East gate	3.15pm	Top playground
6	8.30am	Front Hall door (for 6D) + 6B classroom (for 6B)	3.00pm	Front Hall door and 6B classroom.

### Hygiene

- Everyone should clean their hands on arrival at school, before eating, after coughing or sneezing, after visiting the toilet, when they get home at the end of the school day.  
*N.B. Children will be asked to use hand-sanitiser on arrival at school.*
- [Catch it, Kill it, Bin it](#) - Covering their mouth and nose with a tissue or sleeve when sneezing and putting used tissues in the bin straight away. Always washing their hands afterwards. We will be providing tissues and bins in our classrooms and at other places where they are needed in the school.
- We have identified specific cleaning methods and the times that extra cleaning and disinfection is needed e.g. key touch points such as classroom door handles, taps and toilet flushers will be disinfected at least twice a day, in some cases where pupils find it difficult to wash their hands the frequency of cleaning these items has been increased.

### Health and Well-Being

- We will talk to pupils about symptoms and encourage them to tell a member of staff if they feel ill no matter how mild. We are also keeping vigilant for any signs of symptoms too and reminding everyone about this regularly.
- Our staff and visitors will not attend if they have Covid-19 symptoms and will go home if they develop symptoms while they are at the school.
- We are very mindful about the anxiety that children and you may be feeling and we encourage you to talk about those concerns, particularly if your child has shielded.
- We will talk and listen to children on their return and help them with any anxiety they may be experiencing.
- If your child has a support plan, we will review this plan where it is needed in order to consider any specific requirements that will help them to return to the new school arrangements.

### Supporting each other

Your support to help us achieve these standards in our school is vital. Please ensure that:

- Only the following items are brought to school: bags, lunchboxes, hats, coats, books, PE kit, stationary and (where appropriate) mobile phones. We ask pupils not to share their belongings with other pupils.
- Your child washes their hands before coming to school and on arriving home. Please support and encourage them to follow good hand and respiratory hygiene at all times.
- On days where your child has PE they should attend school in their PE kit. This could simply be their normal school polo shirt and school sweat shirt, but with shorts/joggers and trainers.

### Behaviour

An addendum to our behaviour policy covers the current situation.

We will ensure that we take a consistent approach to reinforcing behaviour in these challenging times. Deliberate breaches of Covid-19 measures and safe practice may incur serious sanction.



## Symptoms and isolation

- If a pupil feels ill while they are at school, we will keep them safe and move them away from others in a designated room while they wait to be collected. We will not leave a pupil who is ill where they are not safe to be left alone. In an emergency we will call the emergency services, and we will continue to provide first aid for emergencies as we normally do. Staff will wear personal protective equipment if a pupil develops symptoms or requires close-proximity first aid and we need to be in close contact with them.
- Please collect your child as soon as you can if we ask you to (we'll contact you if they become ill with either a temperature, a change to their sense of taste or smell, or a new, continuous cough). We would expect that your child is then tested for Covid-19. If the test was negative they would of course be able return immediately on receipt of this news.
- Please ensure that in the event of a household member contracting Covid you follow the latest advice on the NHS website:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

In the event of a household member becoming sick with Covid, other members of the household will need to book a PCR test.

Further information can be found here: <https://www.justonenorfolk.nhs.uk/covid-19-coronavirus-faqs>

## Testing

Staff are being tested twice weekly.

### Supporting the test and trace system

The national test and trace system is a fundamental supporting mechanism to keep us all safe during this time. Getting tested when you have symptoms and letting the tracing team know who you have been in contact with if you do test positive means that we can all take the right actions to stop the spread of the virus.

If anyone in your household develops any of the most common symptoms of COVID-19 (a new continuous cough, a high temperature and/or a loss of, or change in, normal sense of taste or smell) they must be tested. You should arrange for the person with symptoms to get a PCR test. Tests are **FREE** - you can get a test by calling 119 or via the online webpage: [www.NHS.uk/coronavirus](http://www.NHS.uk/coronavirus).

If your child develops Covid-19 symptoms, please let us know as soon as possible by ringing the school office (01362 692665) so that we can take the right actions to keep everyone safe.

You can find out more about tests for children and young people at: <https://www.justonenorfolk.nhs.uk/test-trace/tests-for-children-young-people>

### Action we will take if someone from the school (staff or pupil) has a positive test

If someone tests positive from the school, we will notify the Norfolk Outbreak Management Team and then we will follow their advice in managing the situation.



## Returning from abroad

If you have been overseas, or are currently overseas, please check the latest guidance on managing your return:

<https://www.gov.uk/guidance/travel-abroad-from-england-during-coronavirus-covid-19>

Finally, thank you for your understanding and cooperation, we will review our arrangements in line with any required changes and advise you where needed. If you have any further queries, please contact us at:

[office@scarning.norfolk.sch.uk](mailto:office@scarning.norfolk.sch.uk)

Wishing you all the very best for a great start back to school!



Nick King,  
Headteacher

