

22nd  
September

# Scarning V C Primary School



Please see the website for forms, newsletters, photos  
[www.scarningprimary.co.uk](http://www.scarningprimary.co.uk)

## Attendance

**This week the whole school attendance is 97.46%**

Our school attendance target is 97%, so as you can see this week we have hit our target.

A massive well done to 1E for achieving 99.67% attendance. They will look after the attendance teddy next week.



## This Weeks Class Attendance

Year 1E	99.67%
Year 1T	99.66%
Year 2W	98.57%
Year 4H	98.48%
Year 3C	97.81%
Year 5S	97.50%
Year 3D	97.50%
Year 6H	96.56%
Year 5K	95.31%
Year 2S	92.14%

## Important Dates

- ◆ **Wednesday 27th September 3.15-3.45pm & 5.45-6.15pm**  
2017/2018 Curriculum update for Parents/Carers. In the school hall—All welcome
- ◆ **Friday 29th September**  
Star of the week assembly 5K  
Macmillan coffee morning 10am-11am
- ◆ **Friday 6th October**  
Star of the week assembly 4H
- ◆ **Friday 13th October**  
Head teachers awards assembly
- ◆ **Thursday 19th October**  
Last day of term
- ◆ **Monday 30th October**  
Start of term
- ◆ **Friday 3rd October**  
Star of the week assembly 3C
- ◆ **Friday 10th October**  
Star of the week assembly 3D
- ◆ **Monday 13th November**  
Individual School Photos
- ◆ **Friday 17th November**  
Star of the week assembly 2W  
Children in Need  
Scholastic Book Fair Main hall 3pm
- ◆ **Friday 24th November**  
Star of the week assembly 2S

## Share a Star of the Week Assembly with us next week!

We would like to welcome parents of children in **5K** to share our celebration Star of the Week Assembly on **Friday 29th September**.

The hall doors (by the notice board on the main playground) will be open until 9am for parents to come in and take a seat until the children are ready. You will be asked to sign in when you are in the hall and wear a visitor sticker.

**Please make sure you sign out when you leave school.**

## Well done to everyone who entered the Extreme Reading! The winners are:

1E—Freya Birchenall	1T—Dominic Dean	2S—Poppy-Rose Dunn
2W—Louis Baker	3C—Elisha Coe	3D—Mia Hensellek
4H—Jaden Taylor	5K—Ewan Thompson	5S—Lily Baker
6H—Emily Cook		

## Christmas Fete Saturday 9th December

Keep this date free! Please come and join us at the school's Christmas fete, starting at 10am. Santa and his reindeer will be coming along, in addition to lots of stalls, food, drink and festive fun!

Please visit **Scarning Parents Fundraisers** on **Facebook** to keep up to date with all the details.

For any school uniform orders you need to order on-line at [www.schooltrends.co.uk](http://www.schooltrends.co.uk)

**School Trends**

You can check our key policies online at [www.scarningprimary.co.uk](http://www.scarningprimary.co.uk) these include our anti bullying policy, our complaints procedure and information regarding whistleblowing. Other policies are also available.

Scarning V.C. Primary School, Dereham Road,  
Scarning, NR19 2PW 01362 692665  
[www.scarningprimary.co.uk](http://www.scarningprimary.co.uk)  
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Receptionist/Clerk - SCA17/2035

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**Location** Scarning VC Primary School  
**Vacancy Description** Dereham

Scarning Primary School  
Dereham Road  
Scarning  
NR19 2PW

Telephone: 01362 692665

Receptionist/Clerk  
£7.83 - £7.96 per hour  
10.5 hours per week.  
Term Time Only  
Monday, Tuesday, Thursday 8.30am - 12pm  
Permanent Contract

As our school continues to grow in numbers we are looking to appoint a receptionist/clerk to assist in our busy office.

The successful candidate will need an adaptable and flexible approach in our busy school environment. We are looking for a team player who can:

- undertake routine clerical, administrative and other duties with particular emphasis on reception/switchboard duties.
- support teachers and pupils in the school as necessary
- manage visitors coming into school, both parents and other visitors, being mindful of safeguarding procedures
- administer basic first aid (training will be provided)

[Job Description 2035.doc](#)

To apply, please download and complete the application form below. Completed application forms should be returned to the school.

[NCC Support Staff Application Form.doc](#)

Closing date: 3 October 12pm  
Interview date: 9th October (morning)

The successful candidates will be subject to a satisfactory enhanced DBS check and a Childcare (Disqualification) Regulations 2009 check.






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